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TOWN  
OF  
WINDSOR  
NEW HAMPSHIRE



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2007  
ANNUAL  
REPORT

MAY 22 2008  
CONCORD, NH



**THE 2007 ANNUAL REPORT  
IS DEDICATED TO  
JOAN CUDDY**



**1926-2007**

**JOANS' LIFELONG COMMITMENT TO  
WINDSOR BOTH AS A NEIGHBOR AND  
TOWN VOLUNTEER WILL ALWAYS BE  
APPRECIATED. HER SENSE OF HUMOR,  
BAKED GOODS, AND STRONG WILLED  
PERSONALITY WERE ALWAYS THERE. YOU  
ALWAYS KNEW WHERE YOU STOOD WITH  
JOAN, AND SHE WILL BE MISSED.**

## ALPHABETICAL LISTING

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## **TOWN OFFICERS**

<b>Moderator</b>	T. Patrick Hines	Term Expires 2008
<b>Auditor</b>	vacant	Term Expires 2008
<b>Town Clerk</b>	Rachael Davies	Term Expires 2008
<b>Treasurer</b>	Pauline Carlson	Term Expires 2008
<b>Tax Collector</b>	Ken Mathews	Term Expires 2008

### **Selectman and Assessors**

Darlene Cuddy	Term Expires 2008
Thomas Carlson	Term Expires 2009
Gerald Needham	Term Expires 2010

### **Trustees of the Trust Funds**

vacant	Term Expires 2010
Karen Orsini	Term Expires 2008
Linnea Steeves	Term Expires 2009

### **Supervisors of the Checklist**

Lori Gezelman	Term Expires 2011
Doug Welch	Term Expires 2012
Gail Needham	Term Expires 2010

### **Health Officer:                    Ben Lewis**

### **Planning Board Members**

Pat Hines	Thomas Carlson	Ted (Edward Timpson)
Ben Lewis	Michael Cuddy	

### **Zoning Board of Adjustments**

Doug Welch	Gerry Needham	vacant
John Kablik	David Volexen	

# **STATE OF NEW HAMPSHIRE**

## **TOWN WARRANT**

To the inhabitants of the Town of Windsor in  
the County of Hillsborough in said State  
qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall,  
14 White Pond Road, Windsor, the 11<sup>th</sup> day of March 2008,  
the Town meeting to begin at 6:30 p.m. Polls will be open  
until 8:30 p.m. to act upon the following subjects:

- 1) To choose by ballot all necessary Town Officers for the ensuing year.
- 2) Amendment # 1: Are you in favor of the adoption of the following amendment to the Windsor Community Planning Ordinance as proposed by the Planning Board?

**TO ADD THE FOLLOWING NEW PARAGRAPH TO SECTION II. GENERAL PROVISIONS:**

**D. Junk Yards & Outdoor Storage**

1. Junk Yards are not a permitted use in the Town of Windsor.
  - a. For the purposes of this Ordinance, Junk Yards are defined as a place for keeping, storing, selling, trading or otherwise transferring old or scrap rope, tags, batteries, paper, trash, rubber, debris, waste, or junked, dismantled, or wrecked motor vehicles or parts thereof, or iron, steel, copper, brass or other old or scrap ferrous or nonferrous materials.
  2. Any property may by right have or store one (1) motor vehicle that is not road-worthy, or any parts thereof.
  3. Any property may have or store more than one motor vehicle that is not roadworthy, or any parts thereof, subject to the following:
    - a. The vehicles or parts are for the sole use of the occupant(s) of the property, or the vehicles are temporarily on the property for the purpose of repair or improvement.
    - b. Bulk storage of oil or gasoline must be in accordance with Department of Environmental Services best management practices.
    - c. The keeping or storing of vehicles, parts, or fuels shall not constitute a nuisance to any abutter or the general public, nor shall it create any hazard to the environment or to the public health and welfare.

4. In enforcing this section, the Selectmen reserve the right to determine whether a nuisance or hazard exists, and may take appropriate steps to mitigate, including but not limited to screening and storage requirements.

In making this determination, the Selectmen may consider the potential negative effect on neighboring property values.

In executing this section, the Selectmen may call upon the Health Officer to inspect and respond as necessary when there is any question pertaining to the public health and welfare.

3) Shall we adopt the provisions of RSA 72:1-c which authorize any town or city to elect not to assess, levy and collect a resident tax?

The Selectmen recommend approval

4) To see what sum of money the Town will vote to raise and appropriate for the payment of Town charges including principal and interest on the Town's outstanding indebtedness, social security taxes, and any other legal obligations of the Town, being a total of \$ 36,150 or to take any other action relative thereto.

The Selectmen recommend approval

5) To accept reports of the Auditors and Agents heretofore chosen and pass any vote in relation thereto.

The Selectmen recommend approval

6) To see if the Town will vote to raise and appropriate the sum of \$ 27,432 for Police and Fire expenses, or to take any action relative thereto.

The Selectmen recommend approval

7) To see if the Town will vote to raise and appropriate the sum of \$ 7,000 for the operating expenses of the Town Hall, or to take any action relative thereto.

The Selectmen recommend approval

8) To see if the Town will vote to raise and appropriate the sum of \$ 2,375 for the upkeep of the Town cemeteries and Town Hall grounds, or to take any action relative thereto.

The Selectmen recommend approval

9) To see if the Town will vote to raise and appropriate the sum of \$ 22,000 for highways and bridges, or to take any action relative thereto.

The Selectmen recommend approval

10) To see if the Town will vote to raise and appropriate the sum of \$ 100 for donations, or to take any action relative thereto.

The Selectmen recommend approval

11) To see if the Town will vote to raise and appropriate the sum of \$ 19,278 to be paid to the Town of Hillsboro for the use of the Transfer Station, or to take any action relative thereto.

The Selectmen recommend approval

12) To see if the Town will vote to raise and appropriate the sum of \$ 1,600 for advertising and the annual membership dues in the N.H. Municipal Association, or to take any action relative thereto.

The Selectmen recommend approval

13) To see if the Town will vote to raise and appropriate the sum of \$7,500 for legal expenses, or to take any action relative thereto.

The Selectmen recommend approval

14) To see if the Town will vote to raise and appropriate the sum of \$ 200 to donate to the Fuller Library in Hillsboro, NH, or to take any action relative thereto.

The Selectmen recommend approval

15) To see if the Town will vote to raise and appropriate the sum of \$ 1,500 to purchase insurance for the Town, or to take any action relative thereto.

The Selectmen recommend approval

16) To see if the Town will vote to raise and appropriate the sum of \$ 3,000 for TAN interest expenses, or to take any action relative thereto.

The Selectmen recommend approval

17) To see if the Town will vote to raise and appropriate the sum of \$ 500 for the Welfare budget, or to take any action relative thereto.

The Selectmen recommend approval

18) To see if the Town will vote to raise and appropriate the sum of \$ 1,000 for Planning and Zoning Master Plan, or to take any action thereto.

The Selectmen recommend approval

19) Shall the voters of the Town of Windsor adopt the provision of RSA 76:15a, for semi-annual collection of taxes and appropriate \$500 for the cost of time and materials required for this purpose.

Submitted by petition

20) Shall the town raise and appropriate the sum of \$500 to cover expenses for public officials to attend the State conducted workshops for their respective positions.

Submitted by petition

21) Shall the town raise and appropriate the sum of \$250 to cover the additional cost of printing an itemized listing of town expenditures and revenue in the annual town report.

Submitted by petition

22) Shall the voters of the Town of Windsor vote to recognize the imprudent acts and dereliction of duty by the Selectmen/women in the overseeing of the Tax collector and Tax collecting process.

Submitted by petition

23) Shall the voters of the Town of Windsor adopt the Non-Partisan Official Ballot System, which requires all candidates to file a declaration of candidacy with the town clerk during the filing period and pay the fee of \$1.RSA 669:13 & RSA 599:19

Submitted by petition

24) Shall the voters of the Town of Windsor require the Town Clerk to include in her annual report of minutes of all Town Meetings any and all action taken under the last article, "to transact any other business that may legally come before said meeting?"

Submitted by Petition

25) Shall the voters of the Town of Windsor adopt a requirement that any Town officer, elected or appointed, must have property taxes paid in full and must not owe any property taxes in arrears before assuming the duties of their respective office.

Submitted by Petition

26) To see if the town will vote to raise and appropriate \$20,000 to have a CPA Audit, or to take any other action relative thereto.

27) To transact any other business that may legally come before said meeting.

Given under our hands and seal this 12<sup>th</sup> day of February in the year of our Lord Two Thousand Eight.

A true copy of Warrant-Attest

Thomas J. Carlson

Thomas J. Carlson

Gerald Needham

Gerald Needham

Darlene Cuddy

Darlene Cuddy

Selectmen of Windsor

Selectmen of Windsor

# **BUDGET OF THE TOWN OF WINDSOR**

*Estimates of Revenue and Appropriations for the ensuing year*

*January 1, 2008 thru December 31, 2008*

## **SOURCES OF REVENUE**

### **FROM TAXES**

<i>Yield Taxes</i>	\$ 2,000
<i>Interest and Penalties on Taxes</i>	2,000
<i>Inventory Penalties</i>	100

### **OTHER SOURCES**

<i>Payment in Lieu of Taxes</i>	30,000
<i>Motor Vehicle Permits</i>	30,000
<i>Trust and Agency Fund</i>	70
<i>Interest on Investments</i>	2,000

### **FROM STATE OF NEW HAMPSHIRE**

<i>Meals and Room Tax Distribution</i>	9,300
<i>Shared Revenues</i>	770
<i>Highway Block Grant</i>	3,800
<b>TOTAL ESTIMATED REVENUES</b>	\$ 80,040

**TOTAL APPROPRIATIONS** \$150,885

**LESS ESTIMATED REVENUE** -80,040

**AMOUNT TO BE RAISED BY TAXES** \$ 70,845

*(EXCLUSIVE OF SCHOOL AND COUNTY TAXES)*

## Budget of The Town Of Windsor

Appropriations and Estimates of Revenue for the  
Ensuing Year January 1, 2008 -December 31, 2008

#	Purpose of Appro.	Appro. 07	Act. 07	Appro. 08
4	Executive	10,175	10,183	14,300
4	Election and Registration	1,000	720	1,000
4	Financial Administration	16,900	8,305	15,000
13	Legal Expense	5,000	5,223	7,500
18	Planning & Zoning	1,000	800	1,000
7	General Govt. Building	7,000	5,273	7,000
8	Cemeteries	1,300	1,275	2,375
15	Insurance	1,400	1,387	1,500
12	Advert. Regional Assoc.	1,300	1,482	1,600
4	Social Security Taxes	2,500	1,487	1,500
6	Fire	31,255	29,785	27,432
11	Solid Waste Disposal	17,553	17,533	19,278
14	Library	200	200	200
10	Donations	100	0	100
9	Highway & Streets	20,000	16,443	22,000
17	Welfare	500	0	500
16	Interest on TAN	3,000	289	3,000
4	Bond Payment	3,750	3,750	3,750
4	Interest Long Term Notes	809	600	600
19	Semi Tax Collection	0	0	500
20	Workshops	0	0	500
21	Itemized listing in Town Report	0	0	250
26	CPA Audit	0	0	20,000
	TOTALS	124,742	104,735	150,885

## STATEMENT OF APPROPRIATION

For Tax Year 2008

### Purposes of Appropriation

<i>Executive</i>	\$ 14,300
<i>Election &amp; Registration</i>	1,000
<i>Financial Administration</i>	15,000
<i>Legal Expense</i>	7,500
<i>Planning and Zoning</i>	1,000
<i>General Government Building</i>	7,000
<i>Cemeteries/Town Hall and repair stones</i>	2,375
<i>Insurance</i>	1,500
<i>Advertising &amp; Regional Association</i>	1,600
<i>Donations</i>	100
<i>Social Security, IRS</i>	1,500
<i>Public Safety (Fire)</i>	27,432
<i>Highways &amp; Streets</i>	22,000
<i>Hillsboro Transfer</i>	19,278
<i>Library</i>	200
<i>Welfare</i>	500
<i>Interest on TAN</i>	3,000
<i>Interest on Bond</i>	600
<i>Bond</i>	3,750
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 129,635</b>
<b>PETITION/SPECIAL ARTICLES</b>	
<i>Semi Tax Collection</i>	500
<i>Workshops for Officials</i>	500
<i>Itemized listing in Town Report</i>	250
<i>CPA Audit</i>	20,000
<b>TOTAL OF ALL APPROPRIATIONS</b>	<b>\$ 150,885</b>

### Sources of Revenue

<i>From Taxes</i>	
<i>Yield Taxes</i>	2,000
<i>Payment in Lieu of Taxes</i>	30,000
<i>Interest &amp; Penalties on Delinquent Taxes</i>	2,000
<i>Motor Vehicle Permit Fees</i>	30,000

**FROM STATE**

<i>Shared Revenues</i>	770
<i>Meals &amp; Room Tax Distribution</i>	9,300
<i>Highway Block Grant</i>	3,800
<i>Interest on Investments</i>	2,000
<i>Trust &amp; agency Funds</i>	<u>70</u>
<b>TOTAL REVENUES AND CREDITS</b>	<b>\$ 80,040</b>

**SUMMARY INVENTORY OF VALUATION***For The Tax Year 2007*

	<b>ACRES</b>	<b>VALUE</b>
<b>Value of Land Only - Current Use</b>	2734.910	\$228,366
<i>Conservation Restriction</i>	307.010	31,929
<i>Residential</i>	<u>1710.055</u>	<u>12,838,200</u>
<b>Total</b>	<b>4751.975</b>	<b>13,098,495</b>
<b>Value of Buildings Only</b>		
<i>Residential, Comm./Ind.</i>		\$14,224,300
<i>Manufactured Housing</i>		<u>571,300</u>
<b>Total</b>		<b>\$14,795,600</b>
<b>Public Utilities - Electric</b>		<b>323,600</b>
<b>TOTAL TAXABLE LAND AND BUILDINGS</b>		<b>\$ 28,217,695</b>
<b>Elderly Exemption RSA 72:39</b>		<b>-5,000</b>
<b>NET VALUATION (On Which Tax Rate for Municipal, County &amp; Local Education Tax is Computed)</b>		<b>\$ 28,212,695</b>
<b>NET VALUATION(w/o utilities which Tax Rate for State Education Tax is Computed)</b>		<b>\$27,889,095</b>

**CURRENT USE REPORT**

<b>Total Acres</b>	2,734.910	\$ 228,366
<b>Number of Owners</b>	25	<b>Number of Parcels</b> 52
<b>Conservation Restriction</b>		
<b>Forest Land</b>	307.010	\$31,929
<b>Number of Owners</b>	1	<b>Numbers of Parcels</b> 3

### **2007 TAX RATE CALCULATION**

<b>Appropriation</b>	\$ 123,042
<b>Less: Revenues</b>	- 82,123
<b>Less: Shared Revenues</b>	- 137
<b>Add: Overlay</b>	+ 10,068
<b>War Service Credits</b>	+ 2,600
<b>Net Town Appropriation</b>	<u>\$ 53,450</u>
<b>Municipal Tax Rate</b>	\$ 1.89

#### **SCHOOL PORTION**

<b>Net Local School Budget</b>	\$ 449,335
<b>Less: Adequate Education Grant</b>	- 94,059
<b>State Education Taxes</b>	<u>- 61,621</u>
<b>Approved School Tax Effort</b>	\$ 293,655
<b>Local School Tax Rate</b>	\$ 10.41

#### **STATE EDUCATION TAXES**

<b>Equalized Valuation (no utilities)</b>	\$ 27,509,581	X 2.24
		<u>= \$ 61,621</u>

<b>Divided by Local Assessed Valuation (no utilities)</b>	<u>\$ 27,889,095</u>
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<b>State Education Tax Rate</b>	\$ 2.21
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#### **COUNTY PORTION**

<b>Due to County</b>	\$ 30,333
<b>Less: Shared Revenues</b>	- 220
<b>Approved County Tax Effort</b>	\$ 30,113
<b>County Tax Rate</b>	\$ 1.07
<b>COMBINED TAX RATE</b>	<b>\$ 15.58</b>

### COMMITMENT ANALYSIS

Total Property Taxes Assessed	\$ 438,839
Less: War Service Credits	- 2,800
<b>TOTAL PROPERTY TAX COMMITMENT</b>	<b>\$ 436,239</b>

### 2007 BOND REQUIREMENT

Tax Collector	\$ 42,000	Treasurer	\$ 44,000
Trustees of Trust Funds	\$ 4,000	Town Clerk	\$ 17,000

### FINANCIAL REPORT OF THE TOWN OF WINDSOR

*January 1, 2007 to December 31, 2007*

#### **REVENUES**

##### *From Taxes*

Property Taxes	\$ 315,861
Yield Tax	\$ 2,736
Interest	13,376
Resident Tax	20
Resident Tax Penalties	<u>2</u>
<b>TOTAL</b>	<b>\$ 331,801</b>

##### *From Licenses, Permits and Fees*

Motor Vehicle permit fees	\$ 30,627
Permits and other fees	<u>1,810</u>
<b>TOTAL</b>	<b>\$ 32,437</b>

##### *From State of New Hampshire*

Shared Revenues	770
Meals & Rooms Tax	9,328
Highway Block Grant	3,822
DSL Vital Statistics	<u>567</u>
<b>TOTAL</b>	<b>\$ 14,487</b>

**From Banking**

Interest	\$ 2,732
Trust Fund Interest	77
<b>From Selectmen</b>	
PILT	\$ 17,672
Copies, pistol permits, inventory penalties,	<u>1,034</u>
<b>TOTAL</b>	\$ 18,706
Reimbursement for Health	13,410
Misc. Charges	41
Planning Board/ ZBA	140
<b>TOTAL OF ALL REVENUES</b>	<b>\$ 413,832</b>

**EXPENDITURES****General Government**

Executive	\$ 10,183
Election, Reg. & Vital Statistics	720
Financial Administration	8,305
Legal Expense	5,223
Planning & Zoning	800
General Government Building	5,273
Cemeteries	1,275
Insurance	1,387
Advertising & Reg. Assoc.	1,482
Social Security, IRS	<u>1,487</u>
<b>TOTAL</b>	<b>\$ 36,135</b>
<b>Library</b>	<u>200</u>
<b>Hillsboro Fuller Library</b>	<b>\$ 200</b>

<i>Public Safety</i>	
<i>Fire (Dispatch)</i>	<u>29,785</u>
<b>TOTAL</b>	<b>\$ 29,785</b>
<i>Highway &amp; Streets</i>	
<i>Winter Maintenance / Salt / Signs</i>	<u>\$ 16,443</u>
<b>TOTAL</b>	<b>\$ 16,443</b>
<i>Sanitation</i>	
<i>Solid Waste Disposal</i>	<u>\$ 17,533</u>
<b>TOTAL</b>	<b>\$ 17,533</b>
<i>Debt Service</i>	
<i>Bond Payment</i>	\$ 3,750
<i>Interest - Long Term Note</i>	600
<i>Interest - TAN</i>	<u>289</u>
<b>TOTAL</b>	<b>\$ 4,639</b>
<i>DSL Vital statistics</i>	680
<i>Overlay</i>	9,881
<i>Misc. Charges</i>	80
<i>Town Clerk Fees</i>	491
<i>Returned Check</i>	2,549
<i>Taxes not yet paid</i>	1,034
<i>Overpayment</i>	300
<i>Health Reimbursement</i>	13,365
<i>School Payment</i>	362,000
<i>County Tax</i>	<u>30,333</u>
<b>TOTAL</b>	<b>\$ 420,713</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 525,448</b>

**TOWN CLERK'S REPORT (Lori Gezelman)**

**April 30, 2007**

**DEBIT**

<b>Motor Vehicle Permits Issued</b>	\$10,798
<b>Title Applications Fees</b>	37.00
<b>Local Clerk Fees</b>	150.00
<b>Local Auto Transfer Fees</b>	25.00
<b>Municipal Agent Fees</b>	<u>252.50</u>
<b>TOTAL FOR MV</b>	\$ 11,262.50
<b>Dog Licenses:</b>	
<b>Town Portion</b>	24.00
<b>State Portion</b>	24.00
<b>Clerk's Portion</b>	<u>8.00</u>
<b>TOTAL FOR DOGS</b>	\$56.00
<b>Candidate Registration Fees</b>	4.00
<b>Total for Vital Statistics</b>	
<b>State Portion</b>	26.00
<b>Clerk's Portion</b>	<u>14.00</u>
<b>TOTAL DEBIT</b>	\$ 11,362.50

**REMITTANCE TO TREASURER:**

**CREDIT**

<b>Motor Vehicle Permits Issued</b>	\$10,798
<b>Title Applications Fees</b>	37.00
<b>Local Clerk Fees</b>	150.00
<b>Local Auto Transfer Fees</b>	25.00
<b>Municipal Agent Fees</b>	<u>252.50</u>
<b>TOTAL FOR MV</b>	\$ 11,262.50
<b>Dog Licenses:</b>	
<b>Town Portion</b>	24.00
<b>State Portion</b>	24.00
<b>Clerk's Portion</b>	<u>8.00</u>
<b>TOTAL FOR DOGS</b>	\$56.00

<i>Candidate Registration Fees</i>	<i>4.00</i>
<i>Total for Vital Statistics</i>	
<i>State Portion</i>	<i>26.00</i>
<i>Clerk's Portion</i>	<i>14.00</i>
<b>TOTAL CREDITS</b>	<b>\$ 11,362.50</b>

**TOWN CLERK'S REPORT**  
**Year Ended December 31, 2007**  
*(Rachael Davies)*

**DEBIT**

<i>Motor Vehicle Permits Issued</i>	<i>\$19,828.50</i>
<i>Title Applications Fees</i>	<i>60.00</i>
<i>Local Clerk Fees</i>	<i>346.50</i>
<i>Local Auto Transfer Fees</i>	<i>40.00</i>
<i>Municipal Agent Fees</i>	<i><u>579.50</u></i>
<b>TOTAL FOR MV</b>	<b>\$20,854.50</b>

**Dog Licenses:**

<i>Town Portion</i>	<i>106.00</i>
<i>State Portion</i>	<i>67.50</i>
<i>Clerk's Portion</i>	<i>27.00</i>
<i>Late Fees &amp; Malling Fees</i>	<i>19.00</i>

<b>TOTAL FOR DOGS</b>	<b>\$ 219.50</b>
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**TOTAL DEBIT**

\$ 21,074.00

**CREDIT**

<i>Motor Vehicle Permits Issued</i>	<i>\$19,828.50</i>
<i>Title Applications Fees</i>	<i>60.00</i>
<i>Local Clerk Fees</i>	<i>346.50</i>
<i>Local Auto Transfer Fees</i>	<i>40.00</i>
<i>Municipal Agent Fees</i>	<i><u>579.50</u></i>
<b>TOTAL FOR MV</b>	<b>\$20,854.50</b>

**Dog Licenses:**

<i>Town Portion</i>	<b>106.00</b>
<i>State Portion</i>	<b>67.50</b>
<i>Clerk's Portion</i>	<b>27.00</b>
<i>Late Fees &amp; Mailing Fees</i>	<b>19.00</b>
<b>TOTAL FOR DOGS</b>	<b>\$ 219.50</b>
<b>TOTAL CREDITS</b>	<b>\$ 21,074.00</b>

**TAX COLLECTOR'S REPORT**

*Ended May 31, 2007*

*(Beverly Hines Tax Collector)*

**DEBIT**

**Uncollected Taxes Beginning of Year:**

	<b>2006</b>	<b>2005</b>	<b>2004</b>	<b>2003/02/01</b>
<b>Property</b>	<b>152,386.57</b>	<b>19,294.66</b>	<b>17,056.96</b>	<b>18,623.85</b>
<b>Bounced Check Add Back</b>	<b><u>2,549.00</u></b>			
<b>TOTAL DEBITS</b>	<b>154,935.57</b>	<b>19,294.66</b>	<b>17,056.96</b>	<b>18,623.85</b>

**CREDITS**

**Remitted to Treasurer During Fiscal year:**

	<b>2006</b>	<b>2005</b>	<b>2004</b>	<b>2003/02/01</b>
<b>Property</b>	<b>105,827.57</b>	<b>5,965.00</b>	<b>5,264.00</b>	<b>6,522.73</b>
<b>Resident Tax</b>	<b>20.00</b>			
<b>Interest</b>	<b>3,075.74</b>	<b>681.44</b>	<b>779.56</b>	<b>1,498.57</b>
<b>Resident Tax Pen.</b>	<b>2.00</b>			
<b>Property Tax Overpay</b>	<b>300.41</b>			
<b>Bad Check Fee</b>	<b>60.00</b>			
<b>TOTAL</b>	<b>\$109,285.72</b>	<b>6,646.44</b>	<b>6,043.56</b>	<b>8,021.30</b>

**TOTAL REMITTED TO TREASURER:** **\$ 129,997.02**

**Uncollected Taxes End of May 31, 2007**

	<b>2006</b>	<b>2005</b>	<b>2004</b>	<b>2003/02/01</b>
<b>Property Tax Total</b>	<b>49,108.00</b>	<b>13,329.66</b>	<b>11,792.96</b>	<b>12,101.12</b>
<b>Total Uncollected Property Tax</b>			<b>\$ 86,331.74</b>	

## **TAX COLLECTOR'S REPORT**

**June 1, 2007 Thru October 31, 2007**

*(Computer Bev Hines Tax Collector and Ken Matthews Deputy)*

***DEBIT***

**Uncollected Taxes Beginning of Year:**

	2006	2005	2004	2003/02/01
<b>Property</b>	<b>49,108.00</b>	<b>13,329.66</b>	<b>11,792.96</b>	<b>12,101.12</b>
<b><i>Error Entered in comp as not paid 4,245.00</i></b>				
<b>TOTAL DEBITS \$</b>	<b>53,353.00</b>	<b>13,329.66</b>	<b>11,792.96</b>	<b>12,101.12</b>

## CREDITS

**Remitted to Treasurer During Fiscal year:**

	<b>2007</b>	<b>2006</b>	<b>2005</b>	<b>2004</b>	<b>2003/02/01</b>
<b>Property</b>		<b>10,297.29</b>	<b>3,953.89</b>	<b>5,428.96</b>	<b>2,759.19</b>
<b>Interest</b>		<b>1,796.42</b>	<b>788.63</b>	<b>1,620.09</b>	<b>3,137.44</b>
<b>Yield Tax</b>		<b>2,735.73</b>			
<b>Advanced Pay</b>	<b>1,525.00</b>				

**TOTAL**      4,260.73 12,093.71 4,742.52 7,049.05 5,896.63

**TOTAL REMITTED TO TREASURER:** \$ 34,042.64

**Uncollected Taxes End of October 31, 2007**

	2006	2005	2004	2003/02/01
Property Tax Total	43,055.71	9,375.77	6,364	9,341.93

**TOTAL UNCOLLECTED PROPERTY TAX** \$ 68,137.41

## TAX COLLECTOR'S REPORT

November 1, 2007 thru December 31, 2007

(Ken Matthews)

### DEBIT

#### Uncollected Taxes Beginning of Year:

	2007	2006	2005	2004	2003/02/01
<b>Property</b>		<b>43,055.71</b>	<b>9,375.77</b>	<b>6,364.00</b>	<b>9,341.93</b>

#### Taxes Committed this Year:

##### Property:

436,269.00

---

#### TOTAL DEBITS:

<b>436,269.00</b>	<b>43,055.71</b>	<b>9,375.77</b>	<b>6,364.00</b>	<b>9,341.93</b>
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### CREDIT

#### Remitted to Treasurer During Fiscal year:

2007	2006	2005	2004	2003/02/01
------	------	------	------	------------

##### Property Tax:

169,647.00

<b>Property Tax Interest</b>	<b><u>200.00</u></b>
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<b>TOTAL</b>	<b>169,647.00</b>	<b><u>200.00</u></b>
--------------	-------------------	----------------------

#### TOTAL REMITTED TO TREASURER:

\$ **169,847.00**

#### Uncollected Taxes End of Year:

<b>2007</b>	<b>2006</b>	<b>2005</b>	<b>2004+</b>
<b>266,622.00</b>	<b>43,055.71</b>	<b>9,375.77</b>	<b>15,705.93</b>

<b>TOTAL UNCOLLECTED PROPERTY TAX</b>	<b>\$ 334,759.41</b>
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**TREASURER'S REPORT**  
**Fiscal Year Ended December 31, 2007**

<b>Cash on Hand January 1, 2007</b>	<b>\$ 137,745</b>
<b>Receipts (include interest)</b>	<b>+ \$ 422,200</b>
<b>Total available during the Fiscal Year:</b>	<b>\$ 559,945</b>
<b>Payments made during Fiscal Year:</b>	<b>- \$ 522,511</b>
<b>Balance End of Fiscal Year</b>	<b>\$ 37,434</b>
<b>Received from Tax Collector (Beverly Hines)</b>	<b>\$ 129,997</b>
<b>Received from Tax Collector (Bev Hines, Ken Matthews)</b>	<b>\$ 33,843</b>
<b>Received From Tax Collector Put In Escrow</b>	<b>\$ 200</b>
<b>Received from Tax Collector (Ken Matthews)</b>	<b>\$ 169,847</b>
<b>Received from Town Clerk (Lori Gezelman)</b>	<b>\$ 11,362</b>
<b>Received from Town Clerk (Rachael Davies)</b>	<b>\$ 21,074</b>
<b>Received from State of New Hampshire</b>	
<b>Block Grant</b>	<b>\$ 3,822</b>
<b>Revenue Sharing</b>	<b>770</b>
<b>Rooms &amp; Meals Tax</b>	<b>9,328</b>
<b>DSL</b>	<b>567</b>
<b>Received from Selectmen</b>	
<b>PILT</b>	<b>\$ 17,672</b>
<b>Copies, Pistol Permits, inventory penalties</b>	<b>\$ 1,137</b>
<b>Interest From Bank</b>	<b>2,732</b>
<b>Trustee of the Trust Fund</b>	<b>75</b>
<b>Planning board/ZBA</b>	<b>140</b>
<b>Reimbursement for Health</b>	<b>13,410</b>
<b>Misc. Charges</b>	<b>41</b>
<b>Rebate</b>	<b>30</b>
<b>Bounced Check Fees</b>	<b>60</b>
<b>Overpayment</b>	<b>300</b>
<b>TOTAL AMOUNT RECEIVED</b>	<b>\$ 416,407</b>

## **DETAILED STATEMENT OF PAYMENTS**

### **Town Officer's Salaries**

<b>Appropriated Amount:</b>	\$ 10,175
<b>Expended:</b>	10,183
<i>Election and Registration</i>	
<b>Appropriated Amount:</b>	\$ 1,000
<b>Expended:</b>	720
<i>Financial Administration</i>	
<b>Appropriated Amount:</b>	\$ 16,900
<b>Expended:</b>	8,305
<i>Legal Expense</i>	
<b>Appropriated Amount:</b>	\$ 2,500
<b>Expended:</b>	5,223
<i>Planning &amp; Zoning</i>	
<b>Appropriated Amount:</b>	\$ 1,000
<b>Expended:</b>	800
<i>General Government Building</i>	
<b>Appropriated Amount:</b>	\$ 7,000
<b>Expended:</b>	5,273
<i>Cemeteries</i>	
<b>Appropriated Amount:</b>	\$ 1,300
<b>Expended:</b>	1,275
<i>Insurance</i>	
<b>Appropriated Amount:</b>	\$ 1,400
<b>Expended:</b>	1,387

**Advertising & Regional Assoc. Dues**

<b>Appropriated Amount:</b>	\$ 1,300
<b>Expended:</b>	1,482
<b>Social Security , IRS Tax</b>	
<b>Appropriated Amount:</b>	\$ 2,500
<b>Expended:</b>	1,487
<b>Fire</b>	
<b>Appropriated Amount:</b>	\$31,255
<b>Expended:</b>	29,785
<b>Highway &amp; Streets</b>	
<b>Appropriated Amount:</b>	\$20,000
<b>Expended:</b>	16,443
<b>Solid Waste Disposal</b>	
<b>Appropriated Amount:</b>	\$17,553
<b>Expended:</b>	17,533
<b>Interest on TAN</b>	
<b>Appropriated Amount:</b>	\$ 3,000
<b>Expended:</b>	289
<b>Bond Payment</b>	
<b>Appropriated Amount:</b>	\$ 3,750
<b>Expended:</b>	3,750
<b>Interest on Bond Payment</b>	
<b>Appropriated Amount:</b>	\$ 809
<b>Expended:</b>	600

*Library*

<b>Appropriated Amount:</b>	\$ 200
<b>Expended:</b>	200

*Welfare*

<b>Appropriated Amount:</b>	\$ 500
<b>Expended:</b>	0

*Donations*

<b>Appropriated Amount:</b>	\$ 100
<b>Expended:</b>	0

<i>Overlay</i>	\$ 9,881
<i>DSL</i>	680
<i>Overpayment</i>	300
<i>Misc. Charges</i>	80
<i>Town Clerk Fees</i>	491
<i>Returned Check</i>	2,549
<i>Taxes not yet paid</i>	1,034
<i>Health Reimbursement</i>	<u>13,365</u>
<b>TOTAL</b>	\$ 28,380

**PAYMENTS TO OTHER GOVERNMENT DIVISIONS**

<i>State and County</i>	30,333
<i>School</i>	<u>362,000</u>
<b>Expended:</b>	392,333

**TOTAL EXPENDED** \$ 525,448

**COMPARATIVE STATEMENT OF  
APPROPRIATIONS AND EXPENDITURES**

	<i>Appro.</i>	<i>Expended</i>	<i>Un-expend</i>	<i>Over-draft</i>
<i>Town Officers Salaries</i>	10,175	-10,183		-8
<i>Election and Registration</i>	1,000	-720	280	
<i>Financial Administration</i>	16,900	-8,305	8,595	
<i>Legal Expense</i>	5,000	-5,223		-223
<i>Planning and Zoning</i>	1,000	-800	200	
<i>General Gov't Building</i>	7,000	-5,273	1727	
<i>Cemeteries</i>	1,300	-1,275	25	
<i>Insurance</i>	1,400	-1,387	13	
<i>Advert. Regional Dues</i>	1,300	-1,482		-182
<i>Social Security/Taxes</i>	2,500	-1,487	1013	
<i>Fire</i>	31,255	-29,785	1470	
<i>Donations</i>	100	0	100	
<i>Highway and Streets</i>	20,000	-16,443	3557	
<i>Solid Waste Disposal</i>	17,553	-17,533	20	
<i>Library</i>	200	-200	0	
<i>Welfare</i>	500	0	500	
<i>Interest on TAN</i>	3,000	-289	2711	
<i>Bond Payment</i>	3,750	-3,750	0	
<i>Interest on Long Term Note</i>	809	-600	209	
<b>TOTALS</b>	<b>124,742</b>	<b>-104,735</b>	<b>20,420</b>	<b>-413</b>

**REPORT OF THE TRUST FUNDS OF THE TOWN OF WINDSOR, NH**

January 1, 2007 thru December 31, 2007

Date of Creation	Name and Purpose of Creation	How Invested	Balance Beginning of Year	With-Drawals	PRINCIPAL		INCOME		
					Principal Balance End of Year	Balance Beginning of Year	Income Expended	Balance at End of Year	Grand Total Principal & Income
Oct. 31, 1889	Abney Symond Trust	CD	500.00		500.00	11.57	11.62	11.57	11.62
Oct 31, 1899	Abney Symond Trust town purposes	CD	2,104.70		2,104.70	49.36	49.59	49.36	2,154.29
July 21, 1993	School District Reserve	Savings	772.53		722.53	142.96	14.6	142.96	787.13
Oct 31, 1899	Abney Symond Trust Cemetery	CD	200.00		200.00	4.63	4.65	4.63	204.65
Aug 25, 1987	Mary Chapman Trust Cemetery	CD	500.00		500.00	11.57	11.62	11.57	511.62
TOTAL			\$4,077.23		\$4,077.23	\$ 220.09	\$ 92.08	\$ 220.09	\$ 92.08
									\$4,169.31

This is to certify that the information contained in this report is complete and correct to the best of our knowledge and belief.

LINNEA STEEVES & KAREN ORSINI

TRUSTEE

## **REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER**

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State Law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfl.org](http://www.nhdfl.org).

Fire activity was very busy during the spring of 2007, particularly late April into early May. As the forests and fields greened up in later May the fire danger decreased. However, a very dry late summer created very high fire danger again from August into September, with fire danger reaching very high on Labor Day weekend. Even with the dry conditions, the acreage burned was less than half that of 2006. The largest forest fire during the 2007 season burned approximately 26 acres on the side of Wantastiquet Mountain in Chesterfield during the month of May. Our statewide system of 16 fire lookout towers is credited with keeping most fires small and saving several structures this season due to their quick and accurate spotting capabilities. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2007 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire wise and fire safe.

### 2006 FIRE STATISTICS

*(all fires reported as of November 8, 2007)*

*(figures do not include fires on the White Mountain National Forest)*

#### County Statistics

<u>County</u>	<u>Acres</u>	<u># of Fires</u>
Belknap	30	95
Carroll	11	53
Cheshire	44	36
Coos	6	15
Grafton	4	30
Hillsborough	61	71
Merrimack	16	73
Rockingham	16	22
Strafford	19	32
Sullivan	5	10

CAUSES OF FIRES REPORTED

<i>Arson</i>	5	<i>Campfire</i>	38
<i>Children</i>	22	<i>Smoking</i>	41
<i>Debris</i>	197	<i>Railroad</i>	5
<i>Equipment</i>	3	<i>Lightning</i>	7
<i>Misc.*</i>	119 ( <i>Misc.:</i> power lines, fireworks, electric fences, etc.)		

	<u>Total fires</u>	<u>Total acres</u>
2007	437	212
2006	500	473
2005	546	174
2004	482	147
2003	374	100

## WINDSOR SCHOOL BOARD ORGANIZATION

### *Members of the School Board*

<i>Darlene Cuddy</i>	<i>Term Expires 2010</i>
<i>Eileen Houghton</i>	<i>Term Expires 2008</i>
<i>Karen C. Orsini</i>	<i>Term Expires 2009</i>

### *Officers of the School District*

<i>Treasurer</i>	<i>Lori Gezelman</i>
<i>Moderator</i>	<i>Lori Gezelman</i>
<i>Auditor</i>	<i>Kenneth Mathews</i>
<i>Clerk</i>	<i>Rachael Davies</i>

### *Administration*

<i>Dr. Barbara K. Baker,</i>	<i>Superintendent</i>
<i>Lisa Braiterman, MBA</i>	<i>Business Administrator</i>
<i>Hélène Bickford, M Ed.</i>	<i>Director of Curriculum &amp; Instruction</i>
<i>Patricia M. Parenteau, M.S.</i>	<i>Director of Student Support Services</i>

### *Town of Windsor*

<i>14 White Pond Road</i>	<i>Phone (603) 478-3292</i>
<i>Windsor, NH 03244</i>	<i>Fax (603) 478-3293</i>

### *SAU #34*

<i>Mailing Address:</i>	<i>P.O. Box 2190 Hillsboro, NH 03244</i>
<i>Phone</i>	<i>(603) 464-4466</i>
<i>Fax</i>	<i>(603) 464-4053</i>
<i>Email:</i>	<u><a href="mailto:bbarber@hdsd.k12.nh.us">bbarber@hdsd.k12.nh.us</a></u>
<i>Website:</i>	<i>www.hdsd.org</i>

The State of New Hampshire  
Windsor School District  
SCHOOL WARRANT

You are hereby notified to meet at the Town House in said District on the 11th day of March, 2008 at six thirty o'clock in the evening to act upon the following subjects:

Article 1. To choose by non-partisan ballot the following School District Officials:

- One School Board Member for 3-year term
- Moderator for a one-year term
- Clerk for a one-year term
- Treasurer for a one-year term
- Auditor for a one-year term

Article 2. To determine and appoint the salaries of the School Board and fix the compensation of any other officers or agents of the District

Article 3. To hear the reports of agents, auditors, committees or officers chosen and pass any vote relating thereto.

Article 4. To see if the School District will vote to raise and appropriate for the support of schools, the payment of salaries of School District officials and agents, and for the payment of statutory obligations of the District, the sum of \$457,644 or take any other action in relation thereto.

Article 5. Shall the voters of the Hillsboro-Deering School District adopt a school administrative unit budget of \$935,017 for the forthcoming fiscal year in which \$12,852 is assigned to the school budget of this school district? This year's adjusted budget of \$943,984, with \$12,978 assigned to the school budget of this district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

Article 6. To transact any other business that may legally come before said meeting.

Given under our hands at said Windsor this 12 day of February, 2008.

DARLENE CUDDY  
EILEEN HOUGHTON  
KAREN C. ORSINI  
*School Board*

**WINDSOR SCHOOL DISTRICT**  
**2008-2009 Proposed Budget**

<b>Description</b>	<b>2006-2007</b>	<b>2007-2008</b>	<b>2008-02009</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROPOSED</b>
<b>REVENUES</b>			
Unreserved Fund Balance	\$-18,031	\$0	\$ 0
Local Property Tax	355,622	\$369,197	\$309,522
State Property Tax	55,349	61,621	65,935
Earnings on Investments	2,024	1,000	1,000
State Adequacy Grant	89,580	76,143	94,059
<b>TOTAL REVENUES</b>	<b>\$484,544</b>	<b>\$ 507,961</b>	<b>\$470,516</b>
<b>EXPENSES</b>			
Tuition	\$ 362,584	\$384,199	\$ 378,905
Special Education	\$ 62,790	\$ 65,863	\$ 69,226
Insurance	\$ 3,062	\$ 3,215	\$ 1,150
School Board Salaries	\$ 900	\$ 900	\$ 900
School Board Expenses	\$ 900	\$ 775	\$ 825
School Board Clerk	\$ 15	\$ 15	\$ 15
Treasurer	\$ 100	\$ 100	\$ 100
Treasurer's Supplies	\$ 25	\$ 25	\$ 25
Checklist & Ballot Clerks	\$ 30	\$ 30	\$ 30
Moderator	\$ 5	\$ 5	\$ 5
Auditor	\$ 10	\$ 10	\$ 10
District Share - SAU #34	\$ 9,114	\$ 9,558	0
Transportation	\$ 5,872	\$ 6,166	\$ 6,474
<b>TOTAL EXPENSES</b>	<b>\$ 445,407</b>	<b>\$ 470,861</b>	<b>\$457,664</b>
<b>OTHER EXPENSES</b>			
Transfer to Tition Trust	\$ 0	\$ 0	\$ 0
Deficit Appropriation	\$ 70,000	\$ 18,030	\$ 0
<b>TOTAL EXPENSES</b>	<b>\$ 488,891</b>	<b>\$488,891</b>	<b>\$457,664</b>

**WINDSOR SCHOOL DISTRICT**  
**2007-2008 Proposed Budget**  
**Regular Education Tuition**

<i>School</i>	<i>Students</i>	<i>Rate</i>	<i>Cost</i>
<i>Elementary</i>	10	\$11,673	\$116,726
<i>Middle</i>	8	\$11,292	\$90,336
<i>High</i>	15	\$11,456	\$171,843
<b>TOTAL TUITION</b>	33		<b>\$378,905</b>

*Special Education Tuition*

<i>High School</i>	2	\$34,613	\$69,226
<b>TOTAL TUITION</b>	2		<b>\$69,226</b>

**WINDSOR SCHOOL DISTRICT**  
*Balance Sheet for Fiscal Year Ending June 30, 2007*

	<i>Assets</i>	<i>Liabilities</i>
<i>Cash - Checking</i>	\$ 11,785.45	
<i>Accounts Receivable</i>		
<i>Due From Town of Windsor</i>	\$ 27,771.00	
<i>Due From Windsor Trust Funds</i>		
<i>Accounts Payable</i>		
<i>Fund Balance</i>		\$ 39,556.45
<b>TOTALS</b>	<b>\$ 39,556.45</b>	<b>\$ 39,556.45</b>

**WINDSOR SCHOOL DISTRICT**

**Report of the School District Treasurer**

**Fiscal Year July 1, 2006 to June 30, 2007**

<i>Balance on Hand - July 1, 2006</i>	\$48,545.06
<i>Received from Selectmen:</i>	
<i>Current Year Appropriation</i>	\$ 383,200.00
<i>Balance of Prior Year Appropriations</i>	\$147,000.00
<i>Revenue from State Sources</i>	\$ 89,580.00
<i>Revenue from Trust Funds</i>	\$ 0.00
<i>Interest Income</i>	\$ 2,020.78
<i>Miscellaneous Income</i>	\$ 0.00
<i>TOTAL RECEIPTS</i>	\$ 621,803.78
<i>TOTAL FUNDS AVAILABLE FOR FISCAL YEAR 2006 - 2007</i>	\$ 670,348.84
<i>LESS SCHOOL BOARD ORDERS PAID:</i>	
<i>Fiscal Year 2005-2006, Manifest #11</i>	\$ 210,226.98
<i>Fiscal Year 2006-2007, Manifest #1</i>	\$ 2,279.00
<i>Fiscal Year 2006-2007, Manifest #2</i>	\$ 4,382.86
<i>Fiscal Year 2006-2007, Manifest #3</i>	\$ 1,050.00
<i>Fiscal Year 2006-2007, Manifest #4</i>	\$ 2,279.00
<i>Fiscal Year 2006-2007, Manifest #5</i>	\$ 239,308.98
<i>Fiscal Year 2006-2007, Manifest #6</i>	\$ 2,279.00
<i>Fiscal Year 2006-2007, Manifest #7</i>	\$ 105.00
<i>Fiscal Year 2006-2007, Manifest #8</i>	\$ 300.06
<i>Fiscal Year 2006-2007, Manifest #9</i>	\$ 121.20
<i>Fiscal Year 2006-2007, Manifest #10</i>	\$ 2,279.00
<i>Fiscal Year 2006-2007, Manifest #11</i>	\$ 24.00
<i>Fiscal year 2006-2007, Manifest #12</i>	\$193,928.31
<i>TOTAL SCHOOL BOARD ORDERS PAID</i>	\$658,563.39
<i>Balance on Hand - June 30, 2007</i>	\$ 11,785.45

**WINDSOR SCHOOL DISTRICT**  
*Detailed Statement of Receipts 2006-2007*

DATE	FROM WHOM	DESCRIPTION	AMOUNT
7/14/06	Town of Windsor	Prior Appropriation (04-05)	\$36,482.43
7/14/06	Town of Windsor	Prior Appropriation(05-06)	\$ 110,517.57
7/19/06	Town of Windsor	2006-07 Appropriation	\$ 15,000.00
8/14/06	Town of Windsor	2006-07 Appropriation	\$ 5,000.00
9/01/06	State of New Hampshire	Equitable Education Aid	\$17,916.00
9/26/06	Town of Windsor	2006-07 Appropriation	\$ 1,200.00
11/1/05	State of New Hampshire	Equitable Education Aid	\$ 17,916.00
1/02/07	State of New Hampshire	Equitable Education Aid	\$ 26,874.00
1/02/07	State of New Hampshire	Equitable Education Aid	\$ 26,874.00
3/08/07	Town of Windsor	2006-07 Appropriation	\$150,000.00
3/29/07	Toton of Windsor	2006-07 Appropriation	\$ 32,000.00
4/02/07	State of New Hampshire	Equitable Education Aid	\$ 26,874.00
5/23/07	Town of Windsor	2006-07 Appropriation	\$ 10,000.00
6/26/07	Town of Windsor	2006-07 Appropriation	\$ 170,000.00
6/26/07	Town of Windsor	2006-07 Appropriation	\$ 3.00
Various	Sovereign	Interest Income	\$2,020.78
TOTAL RECEIPTS DURING YEAR			\$621,803.78

<b>WINDSOR SCHOOL DISTRICT</b>		
<i>Special Education Programs &amp; Services Pursuant to RSA 32:11-a</i>		
	<i>2004-2005</i>	<i>2005-2006</i>
<i>Expenditures</i>		
Special Education General	\$0	\$17,774
<i>Revenues</i>		
State Equitable Education Aid	\$0	\$23,894
<i>Net Cost of Special Education:</i>	<i>\$0</i>	<i>(\$6,120)</i>

### AUDITOR'S CERTIFICATE

*This is to certify that I have examined the books, vouchers, bank statements, and other financial records of the treasurer of the School District of Windsor, of which the above is a true summary for the fiscal year ending June 30, 2007 and find them correct in all respects.*

*November 30, 2007*

*Kenneth Mathews AUDITOR*

**SAU #34 PROPOSED BUDGET FY 2008-09**

		<i>Expended FY2007</i>	<i>Budgeted FY 2008</i>	<i>Proposed FY 2009</i>
100	<b>Superintendent</b>	102,752	106,862	111,136
102	<b>Business Administrator</b>	79,498	82,678	88,400
103	<b>Administrative Staff</b>	112,738	116,425	122,056
104	<i>Director of Curriculum, Instruction &amp;Assessment</i>	71,240	73,833	76,786
105	<b>Accountant</b>	48,017	48,880	50,835
106	<b>Bookkeepers</b>	66,777	70,138	72,454
107	<i>Director of Student Support</i>	60,523	67,600	70,304
200	<b>Insurance Benefits</b>	102,365	109,878	128,601
220	<b>FICA &amp; Medicare</b>	41,123	44,148	46,389
230	<b>NH Retirement</b>	35,941	49,004	51,531
240	<b>Course Reimbursement</b>	750	4,137	4,782
250	<b>Workers Compensation</b>	2,053	1,086	1,129
260	<b>Workers Compensation</b>	4,646	2,650	2,756
280	<b>Tax-Sheltered Annuity</b>	3,000	9,477	3,991
290	<b>Training</b>	7,118	12,550	10,348
330	<b>Professional Services</b>	10,530	28,400	8,736
380	<b>Audit and Legal Fees</b>	7,894	9,000	8,360
430	<b>Equipment Repairs &amp; Maintenance</b>	9,802	4,752	4,942
442	<b>Copier &amp; Equipment Leases</b>	23,318	21,524	22,385
500	<b>Postage, Telephone, &amp; other Services</b>	23,255	21,300	24,124
600	<b>Supplies &amp; Books</b>	11,221	12,500	13,000
730	<b>Replacement Equipment</b>	8,505	4,900	3,996
810	<b>Dues &amp; Fees</b>	2,440	2,595	3,475
840	<b>School Board Contingency</b>	50	1,000	1,000
890	<b>Student Recognition</b>	4,619	2,500	2,500
	<b>GRAND TOTAL</b>	\$ 840,175	\$ 907,816	\$ 935,017

## Windsor, New Hampshire School District

## 2007 Annual Meeting minutes March 13<sup>th</sup>, 2007

Moderator, Kevin Riley called the Meeting to order at 6:32 PM.

ARTICLE 1.....Motion by Kevin Riley, "To move the ballot vote of Election of School Board Officers and Members until the end of the meeting"

Seconded by Darlene Cuddy      Vote taken: passed unanimously

### Nominations from the FLOOR:

Nomination made by Kevin Riley for Lori Gezelman for Moderator

Seconded by: Ben Lewis

Nomination made by Holly Mecheski for Pauline Carlson for Clerk

Seconded by: Lori Gezelman

Nomination made by Holly Mecheski for Pauline Carlson for Treasurer

Seconded by: Lori Gezelman

Nomination made by Linnea Steeves for Kenneth Matthews for Auditor

Seconded by: Lori Gezelman

**ARTICLE 2.....Motion by Ben Lewis, "To set the salaries of the School Board and compensation of any other officers or agents of the District as printed in the Annual School District Report."**

Seconded by Darlene Cuddy      Vote taken: passed unanimously

**ARTICLE 3....Motion by Darlene Cuddy, "To accept the reports of Agents, Auditors, Committees or Officers chosen to be approved as printed in the Annual School District Report."**

Seconded by: Karen Orsini      Vote taken: passed unanimously

**ARTICLE 4.....Motion by Karen Orsini, "To move that the District raise and appropriate the sum of \$470,861 in support of schools, for payment of salaries for School District officials and agents, and for the statutory obligations of the District."**

Seconded by Darlene Cuddy      Vote taken: passed unanimously.

*ARTICLE 5.* Motion by Ben Lewis, "To move that the District raise and appropriate the sum of \$18,030 to reduce the general fund deficit pursuant to RSA 189:28-a". (Recommended by the School Board, voted 2-0-0)

*Second by: Karen Orsini*

*Vote Taken & Passed Unanimously*

*ARTICLE 6.* Motion made by Pat Fischer, "For the voters of the Windsor School District within SAU #34 Adopt the provisions of RSA 194-C:9-b to allow for insertion of the SAU Budget as a separate warrant article at Annual School District Meetings?" (Submitted by Petition)

*Second by: Ben Lewis*

*Vote Taken: Passed Unanimously*

*26 votes in Favor - 0 opposed*

*ARTICLE 7.* Motion by Tom Carlson, "To transact any other business that may legally come before said meeting."

*Second by: Ben Lewis*

*Vote Taken: Passed Unanimously*

Moderator Kevin Riley closed the polls and ballots were counted. The meeting was adjourned at 7:05 PM.

*ARTICLE 1.....Election of Officers were as follows:*

*School Board Member for 3 years ..... Darlene Cuddy*

*Moderator for 1 year ..... Lori Gezelman*

*Clerk for 1 year ..... Rachael Davies*

*Treasurer for 1 year ..... Pauline Carlson*

*Auditor for 1 year ..... Kenneth Mathews*

*Respectfully Submitted,* Lori B. Gezelman

*Windsor School District Clerk*

**Annual Report**

**Superintendent of Schools**

**2006-2007**

Windsor School District's 2006-2007 Annual Report to the community presents a state-of-the-district report on our progress toward meeting expectations for excellence. It also provides some financial details about the fiscal health of the district. As with most corporate annual reports, the primary intent of this document is to update you on last year's performance, but we also highlight some of the priorities for the current year. Hopefully that mix of past and current year reporting won't be confusing. While we have included many different indicators of student and school performance, it is important to note that no report can adequately reflect the depth and breadth of our students' learning experiences.

Contained in this Annual Report are summaries from the middle and high school principals, the Director of Curriculum, Instruction and Assessment, the Director of Student Support Services, and our Business Administrator. It is important to note that Patricia Parenteau joined our SAU staff as the Director of Student Support Services in July 2006 after having served the district as a special education building coordinator for two years prior. A new, yet seasoned, principal was hired at the Middle School after Linda Raines retired in June of 2006. Mr. Rick Nannicelli brought with him many years of experience and expertise as a special education teacher, director of special education, and fourteen years as a principal in Antrim, NH. Additionally, Mr. Reuben Duncan was hired as the new assistant principal for the Middle School. Through their leadership, the middle school staff has embarked upon several new initiatives that focus clearly on building a positive school culture to enhance and support student learning.

The SAU strives to be accountable every day, as we meet district, state, and federal objectives in measuring student, school, and district progress in a multitude of areas. We are continuously measuring student performance and improving instruction to create an environment in which all students are engaged in challenging and effective learning activities. Test scores provide one important indicator of both quality and progress in any school system. Our test scores reflect the current data our schools have access to and the curriculum we have in place district wide.

The middle and high school students, grades 6-12, participated in the state supported survey about their perceptions of schooling called "My Voice" during the month of October 2006. The results of this survey can be compared to students within the state of New Hampshire and the Nation, as it has been given to approximately 66,000 students. It assesses eight specific conditions that enable students to reach their goals: a student's sense of belonging, their heroes, a sense of accomplishment, fun and excitement, curiosity and creativity, spirit of adventure, leadership and responsibility, and confidence to take action. An executive summary of these data will be available to the public this winter. Test scores and survey results, however, only tell part of the story about our students and staff.

The district's strong music program at the high school continues to make us proud with the outstanding accomplishments of many students. This year we had five high school students selected to perform in the 2008 All State Music Festival! Our DECA program had a team of three students finish in 7th place and two students in 8th place in the world for the Virtual Business Challenge, held in Orlando, FL. The middle school held several "first" annual events, including its first "Annual Science Showcase", an "Annual HDMS Community Safe Trick-or Treat" event and their first "Annual Turkey Trot". These achievements are only a small sample of the many accomplishments and rich learning opportunities experienced by our students and staff last year.

Regardless of how well any organization is performing, one of the lessons of history is that without a focus on continual progress, decline is inevitable. The strategic initiatives that I initiated two years ago were undertaken to help focus our improvement efforts over the next several years. That vision and plan is available for reading on our website at [www.hdsd.org](http://www.hdsd.org) under the Superintendent's Corner. Annually I share with the community and the School Board the progress made toward achieving the strategic initiatives within that plan.

We hope you find this report informative. Thank you for all that you have done to encourage and support excellence among our students and within our schools.

Respectfully submitted,

Barbara K. Baker, Ph.D.

Superintendent of Schools

#### Business Administrator's Report

The 2008 town meeting will be the first at which the Town will vote separately on the budget of the School Administrative Unit (SAU). This is a result of a vote at the 2007 Annual Meeting authorizing the Alternative Budget Procedure permitted under RSA 194-C:9. Since the SAU budget will be voted on separately like any other Individual Warrant Article, the amount of the proposed SAU budget is NOT included in the Proposed Budget shown in this Annual Report. To compare the 2007 Expended or the 2008 Budget with the 2009 Proposed Budget the reader must add the amount of the proposed SAU budget.

The SAU budget article includes two alternatives; the proposed amount and a "Statutory Alternative Budget". The alternative budget is the amount of the SAU budget if the proposed budget does not pass. Like a school district or town with ballot voting there has to be an alternative budget should voters collectively vote "no" and thereby fail to pass the proposed budget.

As the school district officer in charge of business operations, student transportation, food service and facilities I want to thank the community for its support of the School District and the SAU.

Respectfully submitted,

Lisa Braiterman, MBA, RSBA

## Hillsboro-Deering Elementary School

### Annual Report 2006-2007

During the 2006-2007 school year, our enrollment was around 600 students. We saw significant growth in the pre-school population necessitated by the number of 3 and 4 year olds with educational disabilities who require specialized education. Federal law requires that each school district becomes responsible for this education starting at the age of three.

#### NEW PROGRAMS

**2. LIFE SKILLS:** This program is designed to provide school-based instruction to children with multiple handicaps who, in the past, might have been sent to private schools outside the district.

**4. ALTERNATIVE PROGRAM:** This program is designed to provide school-based instruction to children with significant behavioral needs who, in the past, might have been sent to private schools outside the district.

The goals of both of these programs is to include these students as much as possible within the general education classroom, while at the same time, meeting their educational needs within the least restrictive environment.

#### STUDENT ACHIEVEMENT

- 45 students scored Distinguished in Reading on the October, 2006 NECAPS (state assessment) and 212 scored Proficient. In Math, 34 students scored Distinguished and 161 Proficient on the same assessment. This compares to 34 Students scoring Distinguished and 127 scoring proficient in Reading and in Math 18 students in Distinguished and 115 Proficient on the 2005 NECAPS. (for students in grades 3-5).
- Twice each year, students in grades 3-5 take the NWEA Measures of Academic Progress test. This computerized test provides specific data on the instructional needs of our students. These tests indicate that our students are slightly below the national norms in Reading, Math and Language Arts.
- On our individual oral reading assessments, which are given to our students twice yearly, 82% scored at or above grade level and 73% grew a year or more in reading level.

## **CHOOL CLIMATE**

- The implementation of the PBIS (Positive Behavioral Interventions and Supports) model was in its second year. Discipline referrals dropped another 6.5% from the 2005-2006 school year and 38% since the inception of the program in 2004-2005.
- The specific goal of the program during this school year was to reduce behavioral incidents involving disrespect. In this area, referrals went down 37% from the 2005-2006 school year.

## **NRICHMENT**

- After School Clubs continue to flourish through the generosity of the Duncan-Jenkins Trust and the Hillsboro-Deering School District budget. This year saw the introduction of more clubs led by parents and para-professional staff members, in addition to our professional staff members. Some new clubs included Chess, Scrap booking, Legos, and Playdough. Over 200 students participate in these activities.
- Through the successful pursuit of a 21st Century Grant, Hillsboro-Deering After School Program, secured additional funds which allowed for an enhancement of their program as well as more direct correlation with the HDSD. 50 students participated in this program, which serves the daycare needs of many of our working parents and provides meaningful activities for our elementary school children during the after school hours.
- Our fifth graders participated in a three-week-long residency with the No Strings Marionettes Company, which focused on American History. Each fifth grade class studied a period of American History, created marionettes, which represented people of that period, and then performed a marionette play telling the story of that period. The fifth graders performed for the students during a school day assembly and for their parents and guests in the evening.

## **INTERVENTIONS**

All-day Kindergarten: 12 students participated in our all-day program. Based on school specific data and national data showing the success of all-day kindergarten on student achievement, the Hillsboro-Deering School District voted to increase the all-day classes from 1 to 3 in the 2007-2008 school year.

Extended Day Kindergarten: Based on assessment data, 12 kindergarten students were offered an additional hour of instruction daily from January through May. Students either stayed for an additional hour or came in an hour earlier for more intensive literacy instruction.

As part of the No Child Left Behind Program, students were able to receive tutoring from organizations approved by the State of New Hampshire. These services were offered outside the regular school day by non-school staff.

- Homework Club meets twice weekly to provide assistance with homework completion and re-teaching where necessary. Supported through the School Improvement Grant, three Hillsboro-Deering Elementary School teachers facilitate this program, which runs throughout the school year.
- Title I provides a Literacy Camp and a Math Camp during the summer for those who have received Title I services during the school year. In addition, the school's book mobile, the Library Limousine, visits neighborhoods and recreational sites, every week throughout the summer.

Respectfully submitted,

Ellen Klein

Principal

Hillsboro-Deering Middle School

Annual Report 2006-2007

The 2006-2007 school year was one of renewal for HDMS. The hiring of a new principal, assistant principal, and several new faculty members afforded our entire staff the unique opportunity to come together as a team of educators to dialogue about our school's needs and to re-evaluate our educational priorities.

The dedication and commitment of the HDMS faculty and staff were evident even before the school year officially began. The new administration came together with its faculty in the summer of 2006 to discuss our general beliefs about education and to enumerate HDMS's strengths and weaknesses. We agreed that creating a positive school culture and gaining community support was essential for students to achieve both academic and social success in school. Together, we developed goals for the school year toward this end, identifying student discipline and accountability as our foremost concern. The following initiatives were put into place during the 2006-2007 school year as steps toward improving our school culture and increasing community connections:

- Our new math program was implemented in all grades, 6-8.
- A School-wide Self-Discipline Program was instituted to promote respect, cooperation, and honesty among HDMS students.

- Students of the Month Program recognizes all students each month who maintain good grades, participate in an extracurricular activity and complete four hours of community service.
- Good News Cards are sent home to the parents of students who "stand out" in the classroom for an academic achievement, for making a contribution to others, or who perform a random act of kindness.
- Monthly School Community Meetings (assemblies) were conducted on the last Friday of each month to showcase students' academic work and engage them in a cooperative activity. All meetings were open to the public.
- The First Annual HDMS Community Safe Trick-or Treat was held on Halloween evening with great success. Business members from our local community and Project Genesis partnered with HDMS staff and students to sponsor this event.
- Parent Advisory Committee was reestablished and met monthly to discuss school issues and to provide support to one another and our school.
- Our First Annual Science Showcase was a great success. It provided HDMS students with the opportunity to apply principles from science class and display their work and scientific innovations to parents and community members.
- Our First Annual Turkey Trot, a one-mile fun run, was held the Tuesday afternoon before Thanksgiving. Hundreds of canned goods and cash contributions were donated to our local food bank as a result of this event.
- Community Caroling became an annual event for the holiday season. Students, staff, and parents participated in erecting a Holiday Wish Tree and caroling for the elder members of the Hillsboro community.
- Grade 7 Project Safeguard, an annual event, once again brought in over 60 parents to school to spend the day with their child in workshop activities that emphasized good decision-making, responsible choices, and positive self-esteem.

In sum, the 2006-2007 school year was a busy and productive year for all at HDMS. As a new principal I am proud to have encountered a devoted faculty and energetic student body, all of whom embraced change and worked collaboratively to improve our school each day. Thank you, parents and community members, for your trust and support in this process. We look forward to another year of positive change, growth and success!

Respectfully submitted,

Rick Nannicelli

Principal

## Hillsboro-Deering High School

### Annual Report 2006-2007

Over the last three years a significant amount of time and energy has been given to reviewing the present programming of Hillsboro-Deering High School. The reason for this review was twofold: 1) Parents, school board members, the superintendent and community members wanted to know where our school's present programming stood in regards to student success and 2) we wanted to know if the programming we were providing to the students of Hillsboro, Deering, Washington, and Windsor could be improved. Many questions were asked and much feedback and research was collected from and by parents, students, staff, and community members. This important work was focused specifically using district "Task Forces" in the areas of Graduation Requirements, Drop-Out Prevention, Service Learning, Athletics, and Scheduling. Clearly, a good amount of time and energy was spent examining our school! The results of the "task force" work is allowing us to plan for improvements needed to better prepare our students for the world of the 21st Century.

During the fall and winter of the 2007-2008 school year, we have concentrated our efforts in the areas of dropout prevention, scheduling, graduation requirements, increased expectations and administrative follow-through, school/staff to home communication and improving our guidance services. Through our work, thus far we have found that although many initiatives were suggested, tried and/or planned, there was not full implementation and/or follow-through using a systemic approach. As can be expected, anytime change is on the horizon, roadblocks may be encountered. Through our efforts to engage members of our community, along with important community organizations such as the Office of Youth Services, the Community Action Team (CAT) and others, we are building bridges to develop a "true" team approach to support our students and better meet their needs! All of these efforts will help H-DHS be in a much better position to more fully implement improvements to instruction and learning that will support increased student achievement for each and everyone of our students. In order to assist our students we MUST continue with these change efforts so that the benefits of well-planned out improvements and/or changes will be fully felt by each one of our students during the years to come.

During the 2006-2007 school year, I am pleased to report the following student accomplishments:

- Alison Boushie (2007 Graduate) was awarded a gold award at the national level in the prestigious Scholastic Arts Awards Program for her work in

ceramics. She won the gold award in NH then went on to compete against 30,000 other pieces chosen nationally. Alison's artwork went on display in a gallery in New York City while Alison was honored at an awards ceremony at Carnegie Hall.

Kate Bernatas and Noah Therriault were chosen for the All-state Art festival. Sixty (60) students are chosen throughout the State of NH.

Hillsboro-Deering High School's DECA chapter had 10 of its members travel to the International Competition in Orlando, Florida. Douglas Lischke was elected to NH DECA State Office and attended the DECA L.E.A.D.S. Conference. A team of three students (Marc Newcomb, Anthony Guthrie and Brandon Gonnion) placed seventh in the Virtual Business competition. To qualify to participate in the national competition these students had to place either first or second in the North-Atlantic Regional competition! Additionally, a team of two students (Douglas Lischke and Danny Kirouac) placed eighth in Virtual Business Sports Management.

Our Music Students shine in the following ways:

- 1st annual Literacy Concert held at the Hillsboro-Deering Elementary School
- Rachel Halverson accepted into Plymouth All-New England Band
- Lauren Kaiser, George Cox, Brad Griffiths, Rachel Halverson (2007 Graduate), Chelsea Cutter, Jadi Galloway and David Powers (2007 Graduate) accepted to Plymouth All-New England Chorus.
- Lauren Kaiser (alto) and Jadi Galloway (soprano) accepted into All-State
- Department participates in NH Solo and Ensemble Festival. Red, White and A Cappella earn an A at Level IV; Clarinet Ensemble earns a B at Level II.
- Premiere of "Sally's Gallery": Four movement suite commissioned by HDHS Music by Dr. Thomas Duffy of Yale and dedicated to Sally Jenkins was performed by the three district bands in May 2007.
- We had 77 graduates in 2007 who decided upon the following plans:

• 4 year school	37
• 2 year school	14
• 1 year school	5
• Work force	19
• Military	2

- Hillsboro-Deering High School's local Future Business Leaders of America (FBLA) chapter attended the 35th Annual State Leadership Conference with nineteen (19) students. During individual competition had six (6) of the nineteen students qualify for the National Leadership Conference:
  - Kristen Jones (2007 Graduate) -1st place Word Processing II
  - Kaitlyn Butler (2007 Graduate) -1st place Digital Video Production Team
  - Heather Harris (2007 Graduate) -1st place Digital Video Production Team
  - Jaynee Krzywicki (2007 Graduate)-1st place Digital Video Production Team
  - Chris Buker (2007 Graduate) -2nd place Computer Applications
  - Hillary Picknell-2nd place Public Speaking I

Through a greater commitment towards short and long-term planning, increased communication, stronger community partnerships and increased accountability, the staff of Hillsboro-Deering High School will be redesigning our school's programs to meet the challenges of teaching and learning in the 21st century. If our communities, state and country are going to continue to prosper and lead then, we must invest our time and energy into improving and or learning those instructional strategies that will better assist our students in acquiring the knowledge and skills needed to be most successful. Through hard work and concentrated, student-focused efforts, we as a school will meet this challenge head on because we are committed to support each one of our students' meet success at H-DHS and beyond!

Very truly yours,

Christian M. Elkington

Principal

#### Department of Student Support Services

#### Annual Report 2006-2007

It has been a very busy and productive year for the Department of Student Support Services as I completed my first year as Director. Staff has worked hard to meet the ever changing needs of students, families and staff, expectations of the district and requirements of the legal system. The following provides an overview of the year:

All Schools in the SAU participated in New Hampshire Department of Education's Special Education Program Approval process. All programs received approval until the year 2013.

Section 504, Rehabilitation Act of 1973, is a civil rights law which prohibits discrimination against individuals with disabilities. Thirty-seven students were identified under Section 504 and received accommodations to meet their individual needs to the same extent as the needs of students without disabilities.

The number of students receiving home education that was reported to the District was 66, an increase of three during the school year. Forty-seven students were from Hillsboro, 15 from Deering, two from Washington and two from Windsor.

Twelve students with educational disabilities were placed in out-of-district placements, seven placed by the Court/DCYF and five others placed by the District. This number is down from 23 students (12 students placed by the Court/DCYF and 11 students placed by the District) in out-of district placements as of last June.

Enrollment in the Hillsboro-Deering High School Alternative Program was at full capacity and included two students from Washington, two students from Windsor, 17 students from Hillsboro-Deering and three students from other districts. Four students successfully completed the program and graduated in June.

With assistance from a generous benefactor, a ropes course has been constructed, and a greenhouse and bus purchased.

Continued staff training with a focus on current initiatives such as Curriculum Based Measurement and Progress Monitoring.

Special education staff provided year-long training to the para-professional staff during the early release professional development days to improve knowledge and understanding of topics such as autism, sensory integration, emotional disturbance, communication, attention deficit with hyperactivity disorder, learning disorders, as well as strategies to address bullying and to assist students who are unmotivated to learn.

In the coming school year, collaboration/consultation will underlie our continued efforts to provide the best education for our students. General educators and special educators will continue to work closely together to ensure that the needs of students are being met. They will remain focused on utilizing various forms of data to plan instruction. This data will also be used to assist in development of measurable IEP goals and benchmarks. School personnel will continue to collaborate with families and outside agencies on behalf of the needs of the students. As we move into the next school year, we will continue to develop new and improved strategies for delivering quality education.

Respectfully Submitted,

Patricia Parenteau

Director of Student Support Services

Director of Curriculum, Instruction, and Assessment

#### Annual Report 2006-2007

I am pleased to have completed my second year with the SAU #34. It is amazing how much has been accomplished in such a short time. Teachers are incredulous when they realize we have only been doing this work for two years. It is because of their dedication, willingness, and talent along with the support of the school community that we work to ensure the continued growth of students and the improvement of learning.

#### CURRICULUM

SAU #34 is continuing a three-pronged curriculum initiative. These projects are long-term and will guide and inform the work of the district. All three projects are woven together to strengthen our curriculum and will ultimately help increase student learning and achievement. These are:

Curriculum Mapping: In 2006/2007 teachers continued work on individual curriculum maps using a Web-based program, Atlas Rubicon. This year, we have carried the completed maps forward and will be developing standards-based protocol maps.

**Curriculum Revision:** In 2006/2007 the Science Vertical Team met to plan the new science guide aligned with the New Hampshire Framework for Scientific Literacy. A Science Task Force met this fall to review this work and complete the guide. The draft may be seen on the SAU website. A World Languages Task Force met this fall to propose a long-range plan for the district. Results of their study and report may be also be seen on the SAU website. The World Language teachers are working on competencies prior to developing a guide based on national standards. The Mathematics Vertical Team is currently working on alignment with the new state Mathematics Framework.

**Understanding by Design (UbD):** This model continues to serve as a guide for our district in unit and lesson planning. With a primary focus of identifying what students need to know and be able to do and seeking student understanding first, it is a model that can inform the initiatives at each school. Future lesson design is to be based on identification of essential skills and core understandings using UbD.

## INSTRUCTION

District-wide, the focus for professional development has been on supporting teachers new to the district, learning how to mine the wealth of data provided by the Measures of Academic Progress (MAP) test as well as other formative assessments, curriculum mapping, and Understanding by Design.

**MAP:** The Leadership Team here is trained in using MAP scores for differentiating instruction and maximizing student growth. All participated in the "Climbing the Data Ladder" workshop. This has given them greater insight and understanding of how to access MAP data on their students and how to work on goal-setting and flexible grouping and instruction.

**PD/ERC:** The focus of the Professional Development and Early Release/Curriculum Work Days has been on Literacy and continued work on curriculum mapping this year.

The SAU continues to work on building capacity through teacher leaders and drawing on local expertise. As mentioned above, we have trained lead teachers for the Web-based curriculum mapping and are establishing lead teachers at each school on UbD.

## **ASSESSMENT**

As federal mandates require compliance with the "No Child Left Behind" legislation and Annual Yearly Progress, districts across New Hampshire saw a change in the state assessment program. Hillsboro-Deering has selected the MAP test to look at student instructional level.

**NECAP (New England Common Assessment Program):** This is the third year New Hampshire has administered the NECAP. All students in grades three through eight and in grade eleven are tested in October. Students are tested on the Grade Level Expectations (GLEs) for the end of the previous grade. GLEs are based on New Hampshire Curriculum Frameworks. Science will be assessed at grades four, eight and eleven in May for the first time this spring.

**MAP (Measures of Academic Progress):** This is the fourth year that Washington has used the MAP test for students in grades three through five. Students are tested three times a year, in September, January, and May. This assessment is aligned with the New Hampshire Curriculum Frameworks and gives a breakdown in evenly scaled scores. The assessment gives teachers and parents much information on student skills and allows for flexible grouping and maximizing growth.

More is being done each year with Formative Assessment at all levels. This is assessment done by classroom teachers to check on student mastery and thus inform instruction.

I look forward to working with you for the continued growth and achievement of each student in the Hillsboro-Deering Elementary, Middle and High Schools. I appreciate your support of school programs.

Respectfully submitted,

Hélène L. Bickford

Director of Curriculum, Instruction, and Assessment

**Title I**

**Annual Report 2006-2007**

Each year Hillsboro-Deering Elementary School receives a Title 1 allocation that must be dedicated solely to assisting students who are struggling and who may be "at risk of failure." The goal of the Title 1 program is to give children additional time with high-quality instruction in reading, writing, and math so they can make accelerated progress and become successful learners at their grade level. The Title 1 program does not replace regular classroom instruction, but adds to it.

Children are selected for the Title 1 program based on data from multiple assessments, teacher observation, and parent permission. Following the requirements of the No Child Left Behind Act, Title 1 supplementary instruction is provided by highly qualified full time and part time teachers and tutors. Ninety-three students in Grades K-5 received Title 1 services in 2006-2007. Six intervention programs were offered and seven staff members were funded by the Title 1 grant.

The programs successfully accelerated student learning. Research shows that extra help during these early years makes a significant difference in later academic achievement. Summer programs and some extended day tutoring have also been offered as part of the Title 1 program.

The Hillsboro-Deering School Board adopted a Title 1 Parent Involvement Policy and a Parent Compact is sent home to all parents with children receiving Title 1 services. Parent contact, literacy workshops, and outreach is a required part of the program. The district also offered an Even Start Program designed to give fifteen families assistance in promoting family literacy. The four components of this program are Adult Education, Parent/Child Interaction, Parenting for Literacy, and Early Childhood Education.

As a Targeted Assistance School, HDES receives funds for students at risk of failure. This designation is determined by the free and reduced lunch count, which was approximately 28% in 2006-2007. These funds support instructional salaries and supplies, school wide professional development, parent involvement activities, and project management. The 2006-2007 Title 1 allocation was \$372,165.

Respectfully submitted,

Cathering Terry

Title I Coordinator

DATE DUE



3 4677 00105878 8

**Treasurer  
14 WHITE POND ROAD  
WINDSOR, NH 03244  
PHONE 603-478-3292  
FAX 603-478-3293  
windsor.nh@gsinet.net**

## **TOWN CLERK**

**Wednesday 3:30 - 7:00 p.m.**

**Last Saturday of month 9:00 - 11:00 a.m.**

## **TAX COLLECTOR**

**Tuesday Evenings 6:00 - 8:00 p.m.**

**Or by appointment**

## **SELECTMEN**

**Tuesday Evenings 6:00 - 8:00 p.m.**

## **OFFICE HOURS**

**Tuesday 4:00 - 9:00 p.m.**

**Friday 9:00 - 1:00 p.m.**